

# KSEV – AM 700

## EEO PUBLIC FILE REPORT April 1, 2015 – March 29, 2016

### I. VACANCY LIST

The following is a list of all vacancies for full-time jobs and the recruitment source utilized.

Job Title	Recruitment Sources (RS) Used to Fill Vacancy	Date Filled	RS Referring Applicant
Digital Consultant	2, ,12, 13	2/15/16	12

### II. RECRUITMENT SOURCE LIST

RS Number	Recruitment Source	Contact Information	Number of Interviewees Referred by RS
1	Workforce Solutions	8373 Westheimer Houston, TX 77063 (713) 953-9211	0
2	Texas Association of Broadcasters	501 E. 11 <sup>th</sup> Street Austin, TX 78701 (512) 322-9944	0
3	University of Houston Career Center	4800 Calhoun Road Houston, TX 77004 (713) 743-2255	0
4	Rice University Center for Career Development	P.O. Box 1892 Houston, TX 77251 (713) 348-4055	0
5	Texas Southern University	Thornton Fairchild Building 3100 Cleburne Suite 152 Houston, TX 77004 (713) 313-7541	0
6	Walk-Ins	Main Office 11451 Katy Freeway, Suite 215 (281) 588-4800	2
7	Employment Agencies		0
8	Company Website	<a href="http://www.ksevradio.com">www.ksevradio.com</a>	0
9	Trade Publications		0
10	Internships		0
11	Internal Promotion		0
12	Employee Referrals		2
13	Client Referrals		1

### III. RECRUITMENT INITIATIVES

Description	Date	Activity	
Management Training	December 18, 2015	Webinar	Trending HR Topics for 2016 <ul style="list-style-type: none"> <li>• Equal pay laws and implications</li> <li>• Changes to overtime rules</li> <li>• Paid sick leave and changing laws</li> <li>• Remaining compliant with Ban the Box</li> </ul>
Management Training	January 25, 2016	Seminar	Excelling as a Manager or Supervisor <ul style="list-style-type: none"> <li>• Leadership is an effective ingredient of management</li> <li>• Managing projects and priorities</li> </ul>
Participate in activity designed by SEU to help disseminate information about broadcast employment opportunities	January 19, 2016	Remote	Chris Hogan book signing event Promoted and advertised event on-air. Distribute literature on KSEV Radio, and staff was on site to receive resumes and answer questions.